



AUTHORIZATION FOR RELEASE OF STUDENT RECORDS

TO APPLICANT: PLEASE COMPLETE THIS FORM AND GIVE TO YOUR CURRENT SCHOOL REGISTRAR OR COUNSELOR. APPLICATIONS SUBMITTED WITHOUT ACADEMIC RECORDS FROM THE CURRENT SCHOOL WILL BE CONSIDERED INCOMPLETE.

TO SCHOOL: THE FOLLOWING STUDENT HAS **APPLIED** FOR ADMISSION TO KNOXVILLE CATHOLIC HIGH SCHOOL.

Student Name _____

Applying to Grade _____ Date of Birth _____

Name and Address of Current School _____

School Phone _____ School Fax _____

CURRENT SCHOOL: PLEASE RELEASE THE FOLLOWING TO THE KCHS ADMISSIONS PORTAL:

- *Academic records
- *First semester report card of current school year
- *Standardized test results
- *Attendance records
- *Discipline information
- *Any educational testing or special education records

Upload records to the Admissions Portal: <https://knoxvillecatholic.com/admissions-portal>

Signature of Parent or Guardian _____ Date _____

KCHS ADMISSIONS OFFICE: PHONE 865.560.0502 | joni.punch@knoxvillecatholic.com
kate.hoots@knoxvillecatholic.com